

Hampton Democratic Committee Call to Caucus to Elect Delegates to the Second and Third Congressional Democratic Conventions

Whereas, it is the duty of the Hampton Democratic Committee (HDC) to issue the Call to Caucus for two purposes: the election of 8 delegates to the Second (2nd) Congressional District Democratic Convention to be held at 1:30 pm on May 6, 2017, at 1:30 pm @ Lake Taylor Middle School 1350 Kempsville Rd Norfolk VA and the election of 35 delegates to the Third Congressional District Convention to be held at 9:30 AM, on May 6, 2017 at Churchland High School, 4301 Cedar Rd Portsmouth, VA.

Now therefore be it resolved that the Hampton Democratic Committee hereby issues the Call to Caucus to convene an assembled caucus at 12:00 pm EDT, on Saturday, April 22, 2017 at the J. Ruppert Sargent Building, 1 Franklin Street, Hampton, VA 23669 for the sole purpose of electing 8 delegates to the 2nd Congressional District Convention and 35 delegates to the Third Congressional District Convention, and the following provisions shall govern the convention, to wit:

1. **Convention Delegate Prefiling Requirement:** Hampton Democrats wishing to place their names on the ballot for election of delegates to the Second or Third Districts shall prefile their candidacy by 5:00 p.m. Monday April 17, 2017 with the Hampton Democratic Committee Co-Chairs or their designee(s). The form to prefile as delegate is available on the Committee website, gohamptondemocrats.org. Completed forms may be emailed to the Committee at hamptondemscommittee@gmail.com or mailed to Hampton Democratic Committee, P O Box 342, Hampton, VA 23669. Mailed forms must be in the mail box by the 5:00 PM deadline on Monday April 17. Payment of prefilng fees may be made through ActBlue.com or by check. Any individual filing for delegate status or participating in the assembled caucus must certify that he or she is a Democrat, a registered Hampton voter who believes in the principles of the Democratic Party, and does not intend to support any candidate opposed to a Democratic in the next ensuing election.
2. **Administrative Fee:** There shall be an administrative fee totaling fifteen (\$15.00) dollars (\$10.00 for the Congressional District Democratic Conventions, and \$5.00 for the Hampton Democratic Committee (HDC) assembled caucus) for each person filing for delegate, payable to the Hampton Democratic Committee. There is no charge for those wishing to attend the caucus and vote for individuals who have filed as a delegate.
3. The caucus will be canceled if the number of people who prefile for delegate by the deadline is equal or less than the number of delegates allocated and noted above.
4. **Conduct of the Caucus.** The doors to the caucus will open at 12 00pm and will close at 12:30 pm and no further persons will be permitted to enter. Those in line will be permitted to complete the check-in process and will be permitted to participate. Anyone leaving the caucus before adjournment will not be readmitted until after adjournment.
5. A Co-Chair of the Hampton Democratic Committee or his/her designee shall be the Chair of the Caucus and shall appoint all necessary committees. The Secretary of the Hampton Democratic Committee shall serve as the Secretary of the Caucus. The Hampton Democratic Committee will prepare Temporary Rules for the Caucus. Participants will adopt permanent Rules for the Caucus.
6. **Affirmative Action:** It shall be the duty of the officers of the Hampton Democratic Committee and the members of each local Democratic Committee to take all feasible steps to encourage broad participation in the delegate selection process. Discrimination on the basis of race, sex, age, color, national origin, religion, ethnic identity or economic status in the delegate selection process is prohibited. The Hampton Democratic Committee shall make every effort to ensure that the Virginia Beach delegation is balanced on a gender basis.
7. The Caucus shall be conducted in accordance with the Virginia Democratic *Party Plan* and the Call to Caucus.
8. **Call Distribution:** It shall be the duty of the Hampton Democratic Committee Chair to distribute a copy of the Call to Caucus to the Second and Third Congressional District Chairs and the Democratic Party of Virginia (DPVA) Chair. Information will be placed on the websites of the DPVA and the HDC.

Adopted: _____

4/11/17
(DATE)

Signed: _____


(SIGNATURE OF CHAIR)

Authorized by the Hampton Democratic Committee (HDC)